

# **Milton Damerel Parish Council**

## **MINUTES**

of the Parish Council Meeting held on Wednesday 18 April 2012, commencing at 9.08pm following the refreshment break after the Annual Parish Meeting.

Present	Cllr Grace Millman (Chairman)	Cllr Gareth Piper (Vice Chairman)
	Cllr Rose Haynes	Cllr Stephen Moyse
	Cllr Richard Piper	Cllr John Webb
	Mrs Roberta Jackson (Clerk)	

There was just one member of the public remaining after the APM and no members of the press present.

1. Apologies and reasons for absence. Apologies were received from Cllr Edgar Pett who was looking after his wife. PCSO Raquel Rowe and Cllr Alison Boyle who was at another meeting.

2. Chairman's Announcements. There were no Chairman's announcements.

3. Public Comments. There were no public comments

4. Declarations of Interests on matters to be considered at the meeting. Rose Haynes declared a prejudicial interest in item 7a being the partner of the applicant and signed the register of declarations accordingly.

5. Minutes of the Parish Council Meeting held on 21 March 2012. Gareth advised that it was not the lay-by works that had concerned him but the works on the common land at Chapman's Green, therefore the word 'lay-by' was removed and the minutes were then signed as a true record.

6. Matters Arising - not otherwise on the agenda

a) Parish Paths Partnership Scheme (P3) – update.

The Clerk advised that the Council copy of the P3 Agreement had been returned. A cheque for £100 as the P3 grant was received 28 March. Ros Davies, the Devon County Council P3 liaison officer had a meeting with Mike Jackson, the Parish P3 co-ordinator this week to go through the paperwork and future works to be considered on the Public Rights of Way network in the Parish. The priorities identified were the broken sign post at the church and a damaged stile near to Venn Farm which could be replaced by a gate in line with DCC Rights of Way policy of replacing stiles with gates where possible. Ros Davies had granted a further £200 to be sent to pay for these works which will be organised by Mike Jackson, the Parish P3 co-ordinator, as instructed by Ros who has provided contractors names. The Parish Council agreed the refund of £5 for use of the Parish Hall after the recent Parish Walk as mentioned in the report from Ros Davies.

Cheque no 100181 for £5 was made payable to M Jackson and signed by three signatories.

The full report of the P3 meeting was distributed to members.

b) Putting Agenda and Approved Minutes on the Website. The Clerk has spoken to Terry who has agreed to investigate getting the md.com 'banner' on the Torridge Parish Portal. Members agreed with the suggestion that the agenda and minutes for 2011 and thereafter, be put onto the website. They also agreed that at the end of 2014, after 4 years on the website, 2011 minutes and agenda would be removed so that there would be between 3 years and 4 years agenda and minutes available on the website at any one time.

## 7. Planning Applications

a) **1/0139/2012/FUL** Solar photovoltaic array on shed roof at Higher Grawley. Rose left the meeting having already declared a prejudicial interest in this application. The members of the Parish Council unanimously support this application. Rose returned to the meeting.

b) **1/0020/2012/FUL** Conversion of redundant farm building to provide holiday accommodation at The Barn, East Wonford. The members of the Parish Council unanimously approved of this conversion for use as holiday accommodation.

## 8. Planning Decisions

**1/0113/2012/FUL** Proposed extension to existing dwelling including dependants relatives annexe at The Old Rectory. This application has been granted permission.

9. Update on Affordable Housing in Milton Damerel. Grace reported that she had had an email from Sue Southwell showing an exchange of email between Sue and Bill Rabbetts from Drew's who was having meetings with John Elliot and hoped to have developed a proposal for the Town Farm site, for discussion and consideration by the end of April. It was brought to the members attention that there was also an update being prepared to the Strategic Housing Market Assessment but members had no contributions to pass on to the team working on the update.

## 10. Financial Matters

a) Summary of Receipts & Payments for year ended 31 March 2012 along with the spread sheet had been distributed to members with the agenda. Since the last report in January 2012, the following receipts have been credited to the account: £39.95 vat refund and £100 P3 grant to the current account and £203.02 'Step Back in Time' and 11p interest has been credited to the savings account. After expenses previously report there was £237.05 in the current account and £839.68 in the savings account making a total of £1076.73 at 31 March 2012.

b) Audit instructions and notification of date for submission of Annual Return. The return has to be with the Audit Commission by Monday 11 June 2012 therefore, Ken Abraham, the internal auditor has agreed that the Parish Council can approve the accounts at the next meeting on 16 May which may be prior to his audit, at the same time authorising the Chairman and Clerk to make any alterations if necessary, as a result of the audit.

c) To approve payment of Invoice for Membership Subscription to DALC for the period 1 April 2012 to 31 March 2013. Cheque no 100180 for £91.74 was made payable to DALC and signed by three signatories.

## Correspondence

11. Invitation to CPRE seminar – 'Understanding wind power and how to respond' John Webb is interested in attending and will advise the Clerk in time to RSVP.

12. Consultation regarding Taxi Provision in Torridge. The Chairman read out the letter but there was no comment to be made.

13. Urgent matters brought forward with the permission of the Chairman  
Gareth reported flooding on the main road near to the entrance to Cross Farm, Holsworthy Beacon where the drain does not appear to be adequate to take the heavy rain despite there being a ditch on the other side of the hedge. The Clerk will contact Highways. Pot holes were also identified and will be notified via Devon County Council website for reporting pot holes.

There being no further business the meeting closed at 9.55pm