

Milton Damerel Parish Council
Annual General Meeting
MINUTES

of the Annual General Meeting held at the Parish Hall on Wednesday 15 May 2013. The meeting commenced at 7.35pm

Present	Cllr Grace Millman	Cllr Stephen Moyse
	Cllr Richard Piper	Cllr Jim Richardson
	Cllr John Webb	Mrs Roberta Jackson (Clerk)

There were no members of the public or press present.

Cllr Grace Millman chaired the meeting and welcomed members.

Apologies were received from Rose Haynes who was at the Devon County Show and Edgar Pett who was delayed.

1. Election of Chairman and signing of Acceptance of Office of Chairman. Richard Piper proposed and Stephen Moyse seconded the nomination of Grace Millman as Chairman. Grace accepted the nomination, there were no other nominations and therefore Cllr Grace Millman was duly elected Chairman of Milton Damerel Parish Council for the year. Grace signed the Acceptance of Office of Chairman.

2. Election of Vice Chairman. Grace Millman proposed and John Webb seconded the nomination of Stephen Moyse as Vice Chairman. Stephen accepted the nomination, there were no other nominations and therefore Cllr Stephen Moyse was duly elected Vice Chairman of Milton Damerel Parish Council for the year.

There being no further business the AGM ended at 7.38pm

<i>Signed</i>	<i>Date</i>	<i>Page 1 of 1 (AGM 15/05/13)</i>
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Milton Damerel Parish Council
MINUTES

of the Parish Council meeting held on Wednesday 15 May 2013 commencing at 7.49 pm following the AGM.

Present	Cllr Grace Millman	Cllr Stephen Moyse
	Cllr Richard Piper	Cllr Jim Richardson
	Cllr John Webb	Cllr Edgar Pett arrived at 7.55pm and left at 9.30pm
	Mrs Roberta Jackson (Clerk)	

There were no members of the public or press present.

1. Apologies were received from Rose Haynes who was at the Devon County Show and Edgar Pett who arrived late.

2. Chairman's Announcements.

Following the County Council elections when Alison Boyle lost her seat it was suggested and agreed by members present that an email of thanks for her good work over the last 4 years with good wishes for the future, should be sent to her by the clerk.

3. Public Comments. There were no public present to comment

4. To approve the minutes of the Annual Parish Meeting held on 17 April 2013. The minutes were signed as a true record of the Annual Parish Meeting.

5. To approve the minutes of the Parish Council Meeting held on 17 April 2013. The minutes were signed as a true record of the Parish Council meeting.

6i. Matters Arising from the APM:

a) Knotweed. Jim reported that the App for reporting Knotweed sightings worked well and the clerk agreed to email to councillors, the alternative method of reporting for those without smart phone technology.

b) The Biodiversity Audit promised by the speaker has not yet been received and this will be followed up by the clerk.

6ii. Matters Arising from the PC meeting:

a) School. Grace read out an updating email from Richard Stephenson at Bradworthy, who said there was little progress but they were appealing to the Office of the School's Adjudicator for an 'in-year variation' to adjust the Bradworthy Catchment Area so that it covers option two which reflects the wishes of the local people and schools and they are continuing their complaint procedure with the County Council which is proving to be a slow process. Milton Damerel Parish Council agreed to continue to support Bradworthy Academy in this matter.

b) Clerk Vacancy. The chairman informed members that following the appointment of a new clerk at Holsworthy Hamlets PC, a couple of their unsuccessful applicants were to be invited for interview jointly with Sutcombe Parish Council. Grace will contact councillors when the date is set, to see who is available to attend the interview.

c) Bus Stop Flags. Stephen and Richard have taken a look and are willing to undertake the work which will involve moving a bit more soil than was expected but can be done. Stephen has some flags that will be suitable. John will join them as look out for their safety.

<i>Signed</i>	<i>Date</i>	<i>Page 1 of 2 (15/05/13)</i>
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7. Planning Applications

- a) 1/0203/2013/FUL Retrospective application for log cabin as a temporary agricultural workers accommodation at Brendon Fields, Holsworthy Beacon. Although the application is not presently valid and has been removed from the website, comments can still be sent in. After careful consideration of the extensive details for the proposed enterprise members agreed that they could not support this application
- b) 1/0350/2013/FUL Erection of a single wind turbine with maximum blade tip height of 77m, formation of vehicular access track and associated infrastructure at Babbington, Chilsworthy (in the parish of Holsworthy Hamlets). The standard response to wind turbines applications was agreed as follows: *The Milton Damerel Parish Councillors have no comment to make on this development provided that all neighbouring properties within the Parish of Milton Damerel have been informed of the proposals.*

8. Planning Decisions

- a) 1/0100/2013/FUL. Minor material amendment to the access of application 1/0576/2004/COU at Ley Farm, Milton Damerel to regularise the position of the entrance drive way already made, was granted permission.
- b) 1/0831/2012/FUL Erection of single wind turbine 77m max height to blade tip on land at Battledown Farm, Buckland Filleigh (site partly in the parish of Shebbear). Members were informed that this application has been withdrawn

9. Appeal Decision

Installation of 1 wind turbine (34.5m to blade tip), access and associated works on land at Henscott Farm, Thornbury (in the parish of Bradford). Members were informed that this application was granted permission on appeal on 26 March 2013

10. Report from Holsworthy Advisory Group meeting held on 29 April 2013

Richard and Stephen attended the meeting with the majority of the meeting being taken up by discussions on the Local Plan. A check list re Rural Areas Settlement Planning was distributed with instructions to complete and return to aid the process.

11. North Devon & Torridge Local Plan Part 3 – Rural Areas. Members discussed at length the various options regarding having development boundaries or not, round the various hamlets in Milton Damerel in addition to the settlement classifications attached to the hamlets. It was finally agreed that Milton Town/Venn Green should have development boundaries and be classified at a ‘village’ with Whitebear/Fore Street, Strawberry Bank and Holsworthy Beacon being re-classified into a new category between Village and Countryside but without development boundaries where a criteria based policy could be used to regulate development for local need only. From the Parish Plan there is a desire for community facilities in the form of community outdoor space possibly at Town Farm and / or near the Parish Hall.

12. Financial Matters

- a) To report receipt of P3 grants funds. £900 was paid by DCC into the PC account on 9 April 2013 from which the stile repair will be paid. Property Maintenance South West from Chilsworthy is replacing the broken side of the ladder stile at a cost of £235, the work should be done in the next two weeks. £200 from P3 grant and £35 from P3 funds carried forward from last year will pay for this and the balance of £700 of the P3 grant will go towards the board walk which is being partly financed by Rights of Way.
- b) To report receipt of first half precept. £1175 has been paid into the bank account on 29 April 2013
- c) To approve renewal of Parish Council Insurance and to sign the cheque for payment. The members agreed to renew the Zurich policy through Community First for another year. Cheque no 100210 for £189.54 was made payable to Community First and signed by three signatories
- d) To pay Clerks monthly salary. Cheque no 100211 for £107.30, being on twelfth of the annual amount, made payable to R Jackson was signed by three signatories.

13. Correspondence

- a) Everyone's Tomorrow Newsletter of Senior Council for Devon. Made available for members to read
- b) Newsletter of Western Power Distribution. Made available for members to read
- c) Information from Go North Devon Ltd re Community Transport and Travel. Leaflet and notice to be displayed at the Parish Hall.
- d) Letter from TDC re Tree Advice which states that at present TDC do not have a Tree Officer and apologise that advice may have to be obtained from independent providers but tree applications under TPO or tree conservation areas will be dealt with in the usual way. It is hoped that the situation will be resolved by the end of May.
- e) Email from Holsworthy Museum re “Remembrance 1914-1918 Project” gave details of the work completed so far and the proposals for the remainder of Holsworthy Union War Memorials Project along with a request for a letter or email of support for the project to help with obtaining an Heritage Lottery Fund Grant. The members agreed that an email of support should be sent and Grace agreed to do an item for the newsletter on the subject. The website www.holsworthy1914-1918.com has been set up in order to keep up with progress.

14. Urgent matters brought forward with the permission of the Chairman

- a) Notification has been received of Emergency Road Closures next week from Five Lanes Cross. On Tuesday 21 May to Court Barton, Wednesday 22 & Thursday 23 May to Roseland Cross and Thursday 23 & Friday 24 May to Derworthy Cross. Residents directly affected have already been contacted.
- b) The clerk had given notice to retire at the end of May; however she has agreed to continue until the end of June in anticipation of a new clerk being appointed in the near future.
- c) The clerk mentioned that the historic first minute books of the Parish Council from its inception in 1894 are still held by the clerk and members agreed that the possibility of them being deposited for safe keeping with the County Records Office would be discussed at the next meeting.

There being no further business the meeting closed at 10.08pm.

Signed

Date

Page 2 of 2 (15/05/13)